**Guidelines for authors**

**1) General information:**

► submitted texts are reviewed and published free of charge;

► Historyka accept for publication only materials not previously published;

► Historyka accepts articles of 6000-8000 words (including footnotes and references);

► articles should be submitted in files \*.doc or \*.docx;

► The submitted paper should be accompanied by:

(a) a 200-word abstract (does not apply to reviews and review notes);

b) five keywords (does not apply to reviews and review notes);

c) author's ORCID number (can be generated here: https://orcid.org/signin);

d) the author's affiliation.

**2) Main text:**

►font: Times New Roman, 12 points

► spacing: 1.5 lines;

► longer, multi-line quotations should be separated from the main text and set in smaller font (10 points), separated from the main text with one empty line from the top and bottom;

►omissions in the quoted passage should be marked with square brackets [...];

► titles of books, newspapers, magazines, journals, films, musical works, works of art, etc. should be italicized, whereas titles of articles or book chapters, etc. should be marked with quotation marks;

► in the main text, please give full names at least the first time a given character appears, e.g. John Kowalski (the next time - it can be just the surname; avoid the form: J. Kowalski);

► in numerical expressions that specify a range (e.g. 3-20 [pages], years 1888-1900), use a semi-clause -, not a dash -;

► please do not use full clause -;

► once the paper has been prepared according to the above guidelines, please check that it uses one type of font (Times New Roman), especially if some parts of the text (e.g. web addresses) have been copied from external sources. Hyperlinks should be removed;

► quotations from foreign language sources should be translated (without giving their original wording, unless it belongs to the body of the paper) - if the author of the translation is the author of the article, it should be noted in a footnote in the first example: "Citation in translation by the authors of the paper".

► expanded numbers in the records of acts, scenes, chapters: in the third act, in the fifth scene, the eighth chapter.

►titles of legal acts: without quotation marks, first word in the title in capitals, e.g. Decree on the Punishment of Fascist Criminals.

► terms in foreign languages: in italics (e.g. *terrorscapes*).

**3) Figures:**

► files: \*.jpg or \*.tiff;

► resolution: min. 300 dpi at long side 10 cm, compression min. 10;

► Figures for publication must be of good quality, standardized form and descriptions;

► each figure should be provided as a separate file with its name (consistent with the description);

tables, diagrams, charts, drawings and photographs should be numbered and adequately described;

► description of the figure: figure number, description, date (and place if not obvious from the context), information on the author or source.

**4) Footnotes:**

► use Chicago style (https://www.citationmachine.net/chicago);

► font: Times New Roman, 10 points;

► line spacing: 1 line;

► please write consecutive bibliographic entries in footnotes in a consistent manner;

► please write the full name of the authors, editors, translators of the texts at the first appearance (only the surname in subsequent editions);

► do not use abbreviations in either English or Latin (e.g. idem, eadem, ibidem, or ibid.)

► in footnotes, include the publishers of the works cited;

Example:

Michel Foucault, Madness and Civilization: A History of Insanity in the Age of Reason, trans. Richard Howard (New York: Random House, 1988), 67.

► the first time an publication appears in a footnote, the full title (i.e., title and subtitle) of the work must be given; example:

Allan Megill, Historical Knowledge, Historical Error. A Contemporary Guide to Practice (Chicago: The University of Chicago Press, 2007), 55–65.

[in subsequent footnotes] example:

Megill, Historical Knowledge, 65.

► example of a footnote of an article in a collective volume:

Marek Tamm, „Future-Oriented History”, in: *Historical Understanding. Past, Present, and Future*, ed. Zoltán Boldizsár Simon, Lars Deile (Bloomsbury: London, 2022), 163.

[in subsequent footnotes] example:

Tamm, “Future-Oriented History”, 176.

► example of a journal article footnote:

Bruno Latour, „Why Has Critique Run out of Steam? From Matters of Fact to Matters of Concern”, *Critical Inquiry* 30 (Winter 2004): 225–248.

[in subsequent footnotes] example:

Latour, „Why Has Critique”, 110.

► Further guidelines for Chicago-style citation: <https://www.citationmachine.net/chicago>

**5) Acknowledgements:**

The article should be accompanied by acknowledgements, which include information about:

► the contribution of any co-authors to the publication;

► sources of funding for the publication, contributions from scientific and research institutions, associations and other entities.

**6) References:**

► the article must be accompanied by references listing all works cited;

► the bibliographic notation in the references is different from that used in footnotes:

1. Book:

Megill, Allan. Historical Knowledge, Historical Error. A Contemporary Guide to Practice. Chicago: The University of Chicago Press, 2007.

1. Multiauthored volume:

Tamm, Marek. „Future-Oriented History”. In: *Historical Understanding. Past, Present, and Future*, ed. Zoltán Boldizsár Simon, Lars Deile, 163–190. Bloomsbury: London, 2022.

1. Article in journal:

Latour, Bruno. „Why Has Critique Run out of Steam? From Matters of Fact to Matters of Concern”, *Critical Inquiry* 30 (Winter 2004): 225–248.